



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
February 7, 2019  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via Zoom on February 7, 2019, in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Bocker, Vice President and Secretary  
Kurt Knauss, Member  
Samuel I. Moorhead, Member

**Governing Board Members Absent:**

Jennifer White, Member (Excused)

**Staff Present:**

Pat Burke, GPC Campus Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, Derryl Meeks, Maintenance Supervisor, Mike Pastor, RTC Director, and Chastity Van Buskirk, Administrative Assistant.

**OTHER GUESTS:** EAC Vice-President Heston Welker (via phone), Michael Baker, Volunteers for Outdoor Arizona, and Pia Wyrer, Payson Roundup

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called to order the Gila County Community College District Governing Board Work Session meeting at 9:00 a.m. on February 7, 2019. President Spehar called roll and stated that member White has an excused absence and asked that the record show that there is a quorum. Member Moorhead led the Pledge. President Spehar announced that there were no guests at the Globe Campus. Michael Baker of Volunteers for Outdoor Arizona and Pia Wyrer of the Payson Roundup were guests at the Payson Campus.

**2. Discussion**

**A. Presentation and request for a letter of support for the Volunteers for Outdoor Arizona to submit with a grant for trail reconfiguration and upgrades on the Payson Campus/Information/Discussion**

Dean Butterfield introduced Michael Baker of Volunteers for Outdoor Arizona. She informed that Mr. Baker had worked on numerous trails in the area and has a lot of expertise in this area. Mr. Baker will present the plan to the Board and ask for Board support for this plan. Mr. Baker informed that he is President and founder of Volunteers for Outdoor Arizona. He informed that part of the land involved is County land and will have to have County support as well as GCC. He presented slides and explanations of each slide along with a summary of the proposed work and funding information. Questions were asked regarding insurance and County support and much discussion followed. President Spehar stated that he believes with some changes made to the letter and a review by Mr. Shire the Board would be ready to consider it. (Copy attached and made a part of the official minutes.)

**B. Student Run Water Campaign/Information/Discussion**

President Spehar called on Leitha Griffin for this presentation. Some of the first part of Leitha's presentation was inaudible. Leitha informed that she had been approached by representatives from UofA and Gila County Health Department to organize a student run water campaign. They will assist a group of students in formulating a tangible goal or outcome around water awareness and conservation which (inaudible) and encourage a reduction in water usage. They would seek a grant for a water bottle filling station on campus. This would be a year-long plan to reach the goal and they would create a brand to promote their message. A survey was done to make sure there was student interest. Leitha presented slides showing information from the survey. Questions regarding purpose were asked and discussion followed. President Spehar stated that he would like to see a clearly defined plan stating what the objectives are, how

the public water suppliers are engaged, and state where this is going and how to get there. (Copy attached and made a part of the official minutes).

### 3. Reports/Information/Discussion

#### A. President/Board Report/Information/Discussion

President Spehar reported that President Haynie, Vice President Welker, and he met with the County Manager Mr. Menlove and discussed the contract provisions. Mr. Shire sent a contract copy with changes which are between Gila County and EAC not between the District and the County. President Spehar has been asked to help work on it and will be meeting next week and is optimistic that it can be brought to a quick conclusion.

President is continuing to work with the 301 working group and he is pleased to report for the first time ever that Provisionals are being included in the 301 funding package. He has met with members of the Senate and the House. President Spehar stated that whatever the Legislature decides on the 301 funding reauthorization it will have to go to the voters for approval. It will be a long complicated process.

President reported important news in that we are continuing to really engage a positive relationship with the Arizona Community College Board Meeting Council. President Haynie who is a part of the group has been instrumental in helping with this relationship as has Gretchen Jacobs of Governmental Affairs.

#### B. Dean's Report/Information/Discussion

**Dean Burke** stated that she wanted to provide more detail on a couple of the items in the written report:

The Communication/Security system update meeting was to identify potential situations that might arise. Cosmetology had questions regarding what to do in some situations. We are trying to come up with guidelines for different situations. Dean Burke and Dean Butterfield met with EAC by ZOOM to discuss the WebStudy Online Platform that will be going away and they are looking at two different online platforms for the Fall so that will change the online venue for the courses that are offered here, Payson, and Thatcher. Hopefully we will hear soon.

On March 20<sup>th</sup> here at Gila Pueblo Campus, all graduates (May graduates) are required to participate in a Graduation Outcome Assessment Test. This test will be conducted on Campus from 8:00 a.m. to 12:00 noon for any student that will be graduating in May.

#### C. Dean's Report/Information/Discussion

**Dean Butterfield** informed that Payson Campus will be having the same Graduation Outcome Assessment Test on the same date and same time. She added that it is part of the accreditation process so there is a dual purpose.

Payson High School and Payson Center for Success sophomores and juniors will be on the Payson Campus for a big recruitment day tomorrow. Students will hear presentations on each of the NAVIT Central Programs and a presentation on Dual Credit opportunities as well as presentations on the pathways, completing the Financial Aid application, test taking strategies, college admission timelines and those types of presentations. With the addition of History 101 and 102 coming in the fall we are able to offer the complete AGECA and AGES to students if they plan the correct pathway. Dean Butterfield is expecting over 350 students to be on Campus.

Vice President Bocker stated that she enjoyed visiting with the students at the Aspire AZ Scholar's Breakfast. Dean Butterfield commented that the ladies she visited with who were involved with FBLA and Agriculture were very impressed with the high school students. Member Moorhead had a question about the bus ridership. Member Moorhead's question was (inaudible). Dean Butterfield stated from the evidence she has heard there are students from Star Valley who are now coming to the campus because of the bus service. She did not know the extent of the ridership. Vice President Bocker stated that according to the newspaper article there is a person overseeing this for the grant who will be releasing related data.

#### D. Financial Report/Information/Discussion

Susan Gallo reported that as of December we are right on target with our budget and expenditures. The financials for November and December are in the Board packet. President Spehar thanked Susan for bringing the Board up to date. President Spehar also thanked Susan and congratulated her on the clean audit results.

### 4. Standing Business

#### A. Update on the Accreditation Strategy/Information/Discussion

Vice President Bocker thanked the members for allowing the Special meeting to approve her expenses. She will be attending the Higher Learning Commission Conference in Chicago for one day on the first Saturday in April. This is specifically to look at eligibility requirements. President Spehar informed that EAC representatives will also be at the conference. Vice President Welker informed that he would try and get EAC representatives to the next Board meeting in Globe so that Vice President Bocker could meet face to face before meeting in Chicago.

#### B. Update on Board Policy Strategy /Information/Discussion

Vice President Bocker informed that the Board Policy/Enrollment Management subcommittee met last week. Due to the dwindling State funds, they are looking at various options other than removing the tuition waiver for senior 55 plus. One option would be to add course fees where we have expenses related to those courses. Dean Burke and Dean Butterfield recommended a \$15 course fee for some of the art courses and Dean Burke recommended a \$25 course fee for two of the welding courses. The higher fee for the welding courses is because some of the courses already have a course fee of \$25 and Dean Burke did not want to vary. Vice President Bocker questioned if adding those course fees

requires Board approval. Discussion was held on the process for adding the fees and campus deans will follow-up with EAC on the process.

**C. Update on the Legislative Strategy/Information/Discussion**

President Spehar informed that he meets with the committee by telephone conference every Friday morning. The meeting is led by Gretchen Jacobs of Arizona Governmental Affairs and every bill that has been introduced that pertains to Gila County Community College District is reviewed. President Spehar invited Dean Butterfield if it is convenient for her to attend.

**D. Update on Communication Strategy/Information/Discussion**

Leitha Griffin informed that on the 30<sup>th</sup> there was a Certificate Celebration for the three students in the ADOT Program. Leitha reported that this past month she attended the Cobre Valley Collaborative Meeting on education and recreation. She also attended The Pinal Creek Trail Committee meeting. The committee has permission for a one mile loop but the long-term goal is to extend it to our trail which is already on campus. This would bring more people to our campus. Leitha met with Mia from Rim Country Chamber of Commerce and was invited to attend a workshop to update our directory page on their website.

Leitha will attend College Days at the Payson Campus tomorrow.

Next week some of the GPC instructors and Leitha will speak to the entire Globe High School senior class

**E. Update on Partnering Strategy/Information/Discussion**

President Spehar stated that he is interested in the Yavapai Program and asked if there was any update. Mike Pastor commented that there has been contact with Yavapai. Yavapai called last week and needed copies of all the student records because during their transition the records did not get collected. Mike informed that the records have been sent. The new director informed that they are interested in us returning to do the program and it is just a matter of when they get funding from their Tribal Council. ADOT has appointed a replacement for Corey Foster but Mike has not met him yet. Mike commented on the DOC program and stated that the instructor is pleased with the program and Dean Burke stated that she met with the instructor and discussed the structuring of the program so certificates could be given.

**F. Update on Funding Strategy/Information/ Discussion**

Member Moorhead informed that there was nothing new to report. He stated that the main concern is what is going to happen with the 301 funds.

**G. Freedom of Expression Committee/Information/Discussion**

Member Moorhead informed that he entrusted a draft to Chastity and she has provided everyone with a copy. He stated that it was a work in progress and plenty of room for editing. He intends to present the draft to the Board next month for consideration.

**5. General Information and Discussion of the Same**

**A.** The next District Governing Board meeting date will be Thursday March 7, 2019 at 9:00 a.m.

**B. Future Agenda Requests**

President Spehar reminded the Board if they had agenda requests to get them to him or Chastity and they will make sure they get on the agenda.

**6. Adjournment/Action**

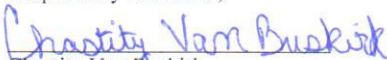
President Spehar stated if there are no further comments or questions related to the work session, he would entertain a motion to adjourn at 10:36 a.m. and return at 10:50 a.m. for the regular session. Vice President Brocker requested that this meeting be adjourned and that the Board go directly to the regular session so that Ms. Wisner could give her presentation. President Spehar agreed.

**Motion 02072019#1**


Vice President Brocker moved to adjourn the Work Session. Member Moorhead seconded the motion. All in favor signify by saying aye. Opposed signify by saying nay; there was no response. Ayes have it (Brocker, Knauss, Moorhead, and Spehar voting in favor). We are adjourned.

Meeting adjourned at 10:37 a.m.

Respectfully submitted,

  
Chastity Van Buskirk  
Recording Secretary

Attest:

  
Jan Brocker  
Vice President - Secretary